



Kelburn Normal School

Board of Trustees Donations for 2019

29 July 2019

Request for 2019 whanau donations

The Board of Trustees is requesting a contribution from families to enable additional support for the school by restarting the general donation. This year, the Board has set the donation at \$380 per pupil, which is the same level as in 2014 to 2017. This decision is endorsed by the school's Limited Statutory Manager.

We are asking you to invest in your child's education to assist us to continue to provide higher levels of education than we could provide were we to use only the government-funded baseline.

Request for 2019 activities donations

The Board has also decided to request a donation towards the activities your child has attended this year. This decision is also endorsed by the school's Limited Statutory Manager. This donation covers costs associated with swimming, trips, visits, Year 7-8 technicraft and other activities. These activities are not funded through the operational grant received from the Ministry of Education.

Why did we reach this decision?

Each year the Board of Trustees reviews and sets the school's operating budget. The operational grant the school receives from the Ministry of Education offers a basic level of funding.

At its 1 July 2019 meeting, the Board reviewed the 2018 annual financial accounts and discussed the financial position of the school. In 2018 the school recorded a \$290,000 deficit. The decision not to request whanau and activity donations in 2018 contributed to a reduction in the school's savings. The budget set for 2019, which did not include whanau and activity donations, had a targeted cash loss of \$71,900.

The Board believes this is not sustainable and that our teaching and resourcing levels - which we believe enhances the education Kelburn children receive - would be at risk beyond this year. The school's income has a direct impact on our ability to invest in our strategic plan, enhance our teaching and learning, resource our learning spaces and develop our grounds.

What costs do whanau donations go towards?

Whanau donations contribute significantly to the school's ability to offer rich and extensive learning opportunities for our children. A significant proportion of the whanau donation is used to provide:

- additional teaching staff to help reduce class sizes
- additional learning support to work with individuals and small groups of learners
- specialist staff to support the school's arts programme - choirs, kapa haka, and ensembles.

The additional staff are not funded by the Ministry and can be maintained only if the school raises additional revenue either through donations or other fundraising.

The whanau donation also tops up spending on discretionary items like art materials, technology and sports equipment that support curriculum delivery as needed.

Please contact the Board by emailing bot@kelburnnormal.school.nz if you have any questions or comments about these decisions.

Thank you very much for your continued support.

Kind regards,

Kelburn Normal School Board of Trustees

2019 whanau donation

One-off internet banking payment of \$380

ASB 12 3223 0190001 00 Kelburn Normal School Board of Trustees

Please include your child or childrens' surname in the reference e.g.
JonesR Donation

Payment is a tax deductible donation.

If you are experiencing hardship or you would like to set up a payment plan, please email Sharyn Green at sharyng@kelburnnormal.school.nz . All enquiries will be kept confidential.