

**KELBURN NORMAL SCHOOL
RECEIPTS AND PAYMENTS SUMMARY
FOR 7 MONTHS, 1ST JANUARY 2018 TO 31ST JULY 2018**

	This Period	This Year To Date	Budget For Year	Budget Remaining	% Used Year Budget
	\$	\$	\$	\$	
Income					
Government Grants	176,991	452,215	426,300	-25,915	106
Other Income	1,240	21,714	48,400	26,686	45
TOTAL INCOME	178,231	473,929	474,700	771	100
Expenses					
Curriculum	5,733	29,642	66,950	37,308	44
Administration	9,034	69,783	114,900	45,117	61
Property	11,540	61,788	96,200	34,412	64
Personnel	42,309	161,939	286,000	124,061	57
Long Term	7,727	119,926	189,000	69,074	63
TOTAL EXPENSES	76,343	443,078	753,050	309,972	59
INCOME LESS EXPENSES (EXCLUDES ACT/TR & INT. STUDENTS)	101,888	30,851	-278,350	-309,201	-11
TOTAL ACTIVITIES/TRADING	-5,622	-40,344	-88,350	-48,006	46
TOTAL INTERNATIONAL STUDENTS	5,137	29,507	100,000	70,493	30
INCOME LESS EXPENSES	101,403	20,014	-266,700	-286,714	-8
TOTAL MOE CAPITAL WORKS	-	-	-	-	-

**KELBURN NORMAL SCHOOL
INCOME
FOR 7 MONTHS, 1ST JANUARY 2018 TO 31ST JULY 2018**

	This Period	This Year To Date	Budget For Year	Budget Remaining	% Used Year Budget
	\$	\$	\$	\$	
Government Grant Income					
101 Operations Grant	101,616	306,619	404,000	97,381	76
103 MOE Furniture & Equip	75,375	138,750	-	-138,750	-
104 MOE ESOL/NESB Grant	-	6,650	11,300	4,650	59
111 Non-MOE Govt Income	-	-	6,000	6,000	-
113 MOE Other	-	196	5,000	4,804	4
Total Grants	176,991	452,215	426,300	-25,915	106
Other Income					
117 PTA - Tagged to Assets (610)	-	-	-	-	-
118 Donations from Parents	80	1,630	-	-1,630	-
119 Donations from PTA	-	-	4,000	4,000	-
120 Donations Other	-	240	2,800	2,560	9
125 Interest	437	7,305	16,300	8,995	45
130 Other Income	247	3,550	5,300	1,750	67
131 Hire Hall/Rooms	476	8,989	20,000	11,011	45
Total Other Income	1,240	21,714	48,400	26,686	45
TOTAL INCOME	178,231	473,929	474,700	771	100

**KELBURN NORMAL SCHOOL
CURRICULUM
FOR 7 MONTHS, 1ST JANUARY 2018 TO 31ST JULY 2018**

	This Period	This Year To Date	Budget For Year	Budget Remaining	% Used Year Budget
	\$	\$	\$	\$	
Curriculum Expenses					
201 Art/Craft	109	4,033	5,000	967	81
203 Assessment	-	485	1,000	515	49
204 Classroom Consumables	25	2,266	5,000	2,734	45
208 Discovery Time - Juniors	-	697	1,500	803	46
209 Discovery Time - Lower Middle	30	1,024	1,300	276	79
211 English	-	88	750	662	12
215 Equipment (Assets < \$1000)	-	-	500	500	-
220 Kiwi Sports	1,000	1,904	4,000	2,096	48
221 Library Consumables/Software	125	1,102	2,500	1,398	44
230 Maths - Junior	348	736	1,000	264	74
229 Maths - Lower Middle	-	548	1,000	452	55
231 Maths - Upper Middle	152	152	1,000	848	15
232 Maths - Senior	-	44	1,000	956	4
233 Music	1,540	3,048	7,000	3,952	44
242 PE / Health	737	752	3,700	2,948	20
243 PE Travel	-	1,562	4,200	2,638	37
250 Reading - Junior	20	3,012	3,000	-12	100
251 Reading - Year 3/4	103	1,814	2,500	686	73
252 Reading - Year 5/6	-	188	2,500	2,312	8
254 Reading - Senior	255	444	2,500	2,056	18
260 Science	-	217	1,000	783	22
261 Learning Languages	-	130	300	170	43
262 Social Science	-	24	1,000	976	2
263 Special Needs	-	-	500	500	-
Room Charges	214	1,346	3,200	1,854	42
270 Technicraft	-	652	1,500	848	43
271 Technology	-	-	1,500	1,500	-
273 Tikanga Maori	-	39	500	461	8
274 Kapa Haka	1,075	3,335	6,500	3,165	51
TOTAL CURRICULUM EXPENSES	5,733	29,642	66,950	37,308	44

**KELBURN NORMAL SCHOOL
ADMINISTRATION
FOR 7 MONTHS, 1ST JANUARY 2018 TO 31ST JULY 2018**

	This Period	This Year To Date	Budget For Year	Budget Remaining	% Used Year Budget
	\$	\$	\$	\$	
Administration Expenses					
401 Accounting Fees	725	5,075	8,700	3,625	58
402 Advertising	-	205	1,000	795	21
403 Audit Fees	-	-	4,000	4,000	-
405 Bank Fees	90	648	1,100	452	59
406 BOT Fees	-	-	3,600	3,600	-
407 BOT Election	-	-	200	200	-
409 BOT Other	-	74	3,500	3,426	2
417 Equipment (Assets <\$1000)	-	500	2,700	2,200	19
420 General	2,234	7,555	2,700	-4,855	280
421 Gifts and Presentations	67	189	1,100	911	17
423 ICT Consumables	622	3,205	5,400	2,195	59
424 ICT Network Costs	-	16,482	16,000	-482	103
425 Insurance	-	7,244	7,100	-144	102
429 Laptop Leases	356	3,359	4,400	1,041	76
431 Medical	-	1,114	1,100	-14	101
433 Photocopier Paper	-	769	2,400	1,631	32
435 Photocopier Service	2,483	14,074	20,000	5,926	70
436 Postage/Courier	-	128	300	172	43
438 Professional Assoc & Subs	1,486	2,890	4,100	1,210	70
439 Principals Expense	-	257	1,200	943	21
441 Recruitment Expenses	43	43	500	457	9
443 Staff Amenities	300	1,729	3,700	1,971	47
445 Stationery/Consumables Admin	-	74	1,400	1,326	5
455 Teacher Registration	-	-	100	100	-
460 Telephone/Communication	494	3,294	6,400	3,106	51
470 Website Design & Build	-	300	11,000	10,700	3
475 WCC Parking Fees	134	575	1,200	625	48
TOTAL ADMINISTRATION EXPENSES	9,034	69,783	114,900	45,117	61

**KELBURN NORMAL SCHOOL
STAFF
FOR 7 MONTHS, 1ST JANUARY 2018 TO 31ST JULY 2018**

	This Period	This Year To Date	Budget For Year	Budget Remaining	% Used Year Budget
	\$	\$	\$	\$	
Staff Expenses					
501 ACC Levies	-	-	900	900	-
505 Admin & Ancillary Staff Wages	11,510	57,162	110,000	52,838	52
510 BOT Teacher	8,266	25,219	19,500	-5,719	129
515 Caretaker Wages	4,905	13,652	40,000	26,348	34
530 Relief Teachers	8,266	25,229	40,000	14,771	63
531 Relief Teachers - Non-Payroll	270	1,005	-	-1,005	-
535 Special Education Wages	6,977	26,564	56,000	29,436	47
545 Staff Professional Development	2,085	12,075	17,000	4,925	71
561 Travel - Staff	30	1,033	2,600	1,567	40
TOTAL STAFF EXPENSES	42,309	161,939	286,000	124,061	57

KELBURN NORMAL SCHOOL
PROPERTY
FOR 7 MONTHS, 1ST JANUARY 2018 TO 31ST JULY 2018

	This Period	This Year To Date	Budget For Year	Budget Remaining	% Used Year Budget
	\$	\$	\$	\$	
Property Expenses					
305 Cleaning Consumables	522	2,300	4,500	2,200	51
306 Cleaning Contract	3,546	26,679	47,600	20,921	56
312 Heat & Light	4,040	17,359	20,000	2,641	87
313 Heat & Light - VRC	-	-	1,900	1,900	-
331 Mowing	-	170	600	430	28
351 R & M - Buildings	1,185	5,142	5,000	-142	103
352 Rates	-	2,420	4,700	2,280	51
354 Rubbish	357	1,483	3,000	1,517	49
355 Security	1,890	3,978	2,400	-1,578	166
380 Vandalism	-	-	900	900	-
385 Water	-	2,257	5,600	3,343	40
TOTAL PROPERTY EXPENSES	11,540	61,788	96,200	34,412	64

**KELBURN NORMAL SCHOOL
LONG TERM ITEMS
FOR 7 MONTHS, 1ST JANUARY 2018 TO 31ST JULY 2018**

	This Period	This Year To Date	Budget For Year	Budget Remaining	% Used Year Budget
	\$	\$	\$	\$	
Long Term Item Expenses					
610 Assets (> \$1000)	-	-	49,000	49,000	-
611 Assets- Furn.Grant >\$1000	1,662	74,341	139,000	64,659	53
612 Assets-Computer Equip >\$1000	6,065	43,769	-	-43,769	-
615 Library Books	-	1,816	1,000	-816	182
625 Cyclical Maintenance	-	-	-	-	-
TOTAL LONG TERM ITEM EXPENSES	7,727	119,926	189,000	69,074	63

**KELBURN NORMAL SCHOOL
ACTIVITIES/TRADING
FOR 7 MONTHS, 1ST JANUARY 2018 TO 31ST JULY 2018**

	This Period	This Year To Date	Budget For Year	Budget Remaining	% Used Year Budget
	\$	\$	\$	\$	
Activities					
155 Activities Income	600	889	-	-889	-
495 Activities Expenses	642	9,927	1,750	-8,177	567
Total Activities	-42	-9,038	-1,750	7,288	516
Book Club					
142 Book Club Income	-	-	-	-	-
482 Book Club Expense	-	-	600	600	-
Total Book Club	-	-	-600	-600	-
Camp Year 5/6					
143 Camp Year 5/6 Income	-	15,935	-	-15,935	-
483 Camp Year 5/6 Expense	-	17,665	20,000	2,335	88
Total Camp Year 5/6	-	-1,730	-20,000	-18,270	9
Camp Year 7/8					
144 Camp Year 7/8 Income	-	22,237	-	-22,237	-
484 Camp Year 7/8 Expense	-	30,140	32,000	1,860	94
Total Camp Year 7/8	-	-7,903	-32,000	-24,097	25
Chess Club					
145 Chess Club Income	-	-	-	-	-
485 Chess Club Expense	-	-	-	-	-
Total Chess Club	-	-	-	-	-
Childrens Crossing					
165 Childrens Crossing Income	-	-	-	-	-
650 Childrens Crossing Expense	-	-	-	-	-
Total Children Crossing	-	-	-	-	-
Clay Club					
146 Clay Club Income	-	-	-	-	-
486 Clay Club Expense	-	-	-	-	-
Total Clay Club	-	-	-	-	-
Dinner					
147 Dinner Income	-	-	-	-	-
487 Dinner Expense	-	-	-	-	-
Total Dinner	-	-	-	-	-
Fundraising					
160 Fundraising Income	-	-	-	-	-
479 Fundraising Expense	-	-	-	-	-
Total Fundraising	-	-	-	-	-

**KELBURN NORMAL SCHOOL
ACTIVITIES/TRADING
FOR 7 MONTHS, 1ST JANUARY 2018 TO 31ST JULY 2018**

	This Period	This Year To Date	Budget For Year	Budget Remaining	% Used Year Budget
	\$	\$	\$	\$	
Kapa Haka Club					
152 Kapa Haka Club Income	-	-	-	-	-
492 Kapa Haka Club Expense	-	-	-	-	-
Total Kapa Haka Club	-	-	-	-	-
Mathletics					
654 Mathletics Income	-	237	-	-237	-
655 Mathletics Expense	-	5,879	-	-5,879	-
Total Mathletics	-	-5,642	-	5,642	-
Personal/Staff Account					
164 Personal/Staff Income	-	-	-	-	-
447 Personal/Staff Expenses	-	-	-	-	-
Total Personal/Trading	-	-	-	-	-
Production					
149 Production Income	-	-	-	-	-
489 Production Expense	-	-	-	-	-
Total Production	-	-	-	-	-
School Centenary					
167 School Centenary Income	70	470	-	-470	-
449 School Centenary Expense	-	-	-	-	-
Total School Centenary	70	470	-	-470	-
Sports					
150 Sports Income	52	288	-	-288	-
490 Sports Expense	-	357	2,000	1,643	18
Total Sports	52	-69	-2,000	-1,931	3
School Clothing					
656 School Clothing Income	-	928	-	-928	-
657 School Clothing Expense	-	-	-	-	-
Total School Clothing	-	928	-	-928	-
Stationery					
151 Stationery Income	79	1,314	-	-1,314	-
491 Stationery Expense	-	547	-	-547	-
Total Stationery	79	767	-	-767	-
Student Council					
154 Student Council Income	-	-	-	-	-
494 Student Council Expense	-	522	-	-522	-
Total Student Council	-	-522	-	522	-

**KELBURN NORMAL SCHOOL
ACTIVITIES/TRADING
FOR 7 MONTHS, 1ST JANUARY 2018 TO 31ST JULY 2018**

	This Period	This Year To Date	Budget For Year	Budget Remaining	% Used Year Budget
	\$	\$	\$	\$	
<i>Newlands Tech (Students)</i>					
166 Newlands Tech Income	-	56	-	-56	-
651 Newlands Tech Expense	-	1,957	4,500	2,543	43
Total Newlands Tech	-	-1,901	-4,500	-2,599	42
<i>Trips Junior</i>					
156 Trips Junior Income	64	204	-	-204	-
496 Trips Junior Expense	2,040	3,005	6,500	3,495	46
Total Trips Junior	-1,976	-2,801	-6,500	-3,699	43
<i>Trips Lower Middle</i>					
157 Trips Lower Middle Income	-	882	-	-882	-
497 Trips Lower Middle Expense	1,392	6,171	9,500	3,329	65
Total Trips Lower Middle	-1,392	-5,289	-9,500	-4,211	56
<i>Trips Upper Middle</i>					
153 Trips Upper Middle Income	-	17	-	-17	-
493 Trips Upper Middle Expense	2,310	4,067	6,500	2,433	63
Total Trips Upper Middle	-2,310	-4,050	-6,500	-2,450	62
<i>Trips Senior</i>					
158 Trips Senior Income	-	24	-	-24	-
498 Trips Senior Expense	103	2,322	5,000	2,678	46
Total Trips Senior	-103	-2,298	-5,000	-2,702	46
159 West Zone Income	-	-	-	-	-
499 West Zone Expense	-	1,266	-	-1,266	-
Total West Zone	-	-1,266	-	1,266	-
TOTAL ACTIVITIES / TRADING	-5,622	-40,344	-88,350	-48,006	46
TOTAL EXPENSES	76,343	443,078	753,050	309,972	59
TOTAL INCOME LESS EXPENSES	101,403	20,014	-266,700	-286,714	-8

KELBURN NORMAL SCHOOL
INTERNATIONAL STUDENTS
FOR 7 MONTHS, 1ST JANUARY 2018 TO 31ST JULY 2018

	This Period	This Year To Date	Budget For Year	Budget Remaining	% Used Year Budget
	\$	\$	\$	\$	
International Students					
141 International Students Income	13,800	71,309	155,000	83,691	46
Total Int. Students Income	13,800	71,309	155,000	83,691	46
576 Consumables	397	655	1,000	345	66
578 Commissions	-	4,066	10,000	5,934	41
580 Prof. Develop. (Int. Stdnts)	-	1,170	-	-1,170	-
581 Subscript. - (Int.Stdnts)	-	-	-	-	-
582 Levy	-	-	3,000	3,000	-
584 Marketing	-	3,274	2,000	-1,274	164
586 Trips	-	271	1,000	729	27
523 International Students Staff	8,266	32,366	38,000	5,634	85
Total Int. Students Expense	8,663	41,802	55,000	13,198	76
TOTAL INTERNATIONAL STUDENTS	5,137	29,507	100,000	70,493	30

**KELBURN NORMAL SCHOOL
STATEMENT OF FINANCIAL POSITION
AS AT 31ST JULY 2018**

	This Year \$	Last Year \$
Current Assets		
Cash & Cash Equivalents	606,746	396,756
Accounts Receivable	-	2,167
GST Receivable	(4,060)	(15,656)
Investments	-	303,622
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	602,686	686,889
Current Liabilities		
Accounts Payable	42,404	24,390
Revenue Received in Advance	-	22,478
Finance Lease Liability	18,495	18,495
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	60,899	65,363
Working Capital Surplus (Deficit)	541,787	621,526
Non-Current Assets		
Property, Plant & Equipment	372,478	365,018
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	372,478	365,018
Non-Current Liabilities		
Cyclical Maintenance Provision	67,500	67,500
Finance Lease Liability	16,993	24,739
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	84,493	92,239
Net Assets	----- 829,772 =====	----- 894,305 =====
Equity	----- 829,772 =====	----- 894,305 =====







