

**KELBURN NORMAL SCHOOL
RECEIPTS AND PAYMENTS SUMMARY
FOR 3 MONTHS, 1ST JANUARY 2018 TO 31ST MARCH 2018**

	This Period	This Year To Date	Budget For Year	Budget Remaining	% Used Year Budget
	\$	\$	\$	\$	
Income					
Government Grants	-	102,101	426,300	324,199	24
Other Income	4,838	8,571	48,400	39,829	18
TOTAL INCOME	4,838	110,672	474,700	364,028	23
Expenses					
Curriculum	2,404	8,935	66,950	58,015	13
Administration	19,636	37,947	114,900	76,953	33
Property	8,346	27,075	96,200	69,125	28
Personnel	20,812	52,227	274,000	221,773	19
Long Term	1,206	1,206	1,000	-206	121
TOTAL EXPENSES	52,404	127,390	553,050	425,660	23
INCOME LESS EXPENSES (EXCLUDES ACT/TR & INT. STUDENTS)	-47,566	-16,718	-78,350	-61,632	21
TOTAL ACTIVITIES/TRADING	-4,777	-9,506	-88,350	-78,844	11
TOTAL INTERNATIONAL STUDENTS	5,738	-1,930	100,000	101,930	-2
INCOME LESS EXPENSES	-46,605	-28,154	-66,700	-38,546	42
TOTAL MOE CAPITAL WORKS	-	-	-	-	-

**KELBURN NORMAL SCHOOL
INCOME
FOR 3 MONTHS, 1ST JANUARY 2018 TO 31ST MARCH 2018**

	This Period	This Year To Date	Budget For Year	Budget Remaining	% Used Year Budget
	\$	\$	\$	\$	
Government Grant Income					
101 Operations Grant	-	102,041	404,000	301,959	25
103 MOE Furniture & Equip	-	-	-	-	-
104 MOE ESOL/NESB Grant	-	-	11,300	11,300	-
111 Non-MOE Govt Income	-	-	6,000	6,000	-
113 MOE Other	-	60	5,000	4,940	1
Total Grants	-	102,101	426,300	324,199	24
Other Income					
117 PTA - Tagged to Assets (610)	-	-	-	-	-
118 Donations from Parents	90	2,090	-	-2,090	-
119 Donations from PTA	-	-	4,000	4,000	-
120 Donations Other	-	-	2,800	2,800	-
125 Interest	2,522	4,168	16,300	12,132	26
130 Other Income	1,306	1,393	5,300	3,907	26
131 Hire Hall/Rooms	920	920	20,000	19,080	5
Total Other Income	4,838	8,571	48,400	39,829	18
TOTAL INCOME	4,838	110,672	474,700	364,028	23

**KELBURN NORMAL SCHOOL
CURRICULUM
FOR 3 MONTHS, 1ST JANUARY 2018 TO 31ST MARCH 2018**

	This Period	This Year To Date	Budget For Year	Budget Remaining	% Used Year Budget
	\$	\$	\$	\$	
Curriculum Expenses					
201 Art/Craft	110	2,840	5,000	2,160	57
203 Assessment	-	470	1,000	530	47
204 Classroom Consumables	325	1,345	5,000	3,655	27
208 Discovery Time - Juniors	-	-	1,500	1,500	-
209 Discovery Time - Lower Middle	214	887	1,300	413	68
211 English	-	-	750	750	-
215 Equipment (Assets < \$1000)	-	-	500	500	-
220 Kiwi Sports	-	-	4,000	4,000	-
221 Library Consumables/Software	-	302	2,500	2,198	12
230 Maths - Junior	-	-	1,000	1,000	-
229 Maths - Lower Middle	400	400	1,000	600	40
231 Maths - Upper Middle	-	-	1,000	1,000	-
232 Maths - Senior	44	44	1,000	956	4
233 Music	-	-	7,000	7,000	-
242 PE / Health	-	-	3,700	3,700	-
243 PE Travel	-	588	4,200	3,612	14
250 Reading - Junior	-	-	3,000	3,000	-
251 Reading - Year 3/4	445	763	2,500	1,737	31
252 Reading - Year 5/6	-	144	2,500	2,356	6
254 Reading - Senior	-	144	2,500	2,356	6
260 Science	-	-	1,000	1,000	-
261 Learning Languages	-	-	300	300	-
262 Social Science	-	-	1,000	1,000	-
263 Special Needs	-	-	500	500	-
Room Charges	166	308	3,200	2,892	10
270 Technicraft	-	-	1,500	1,500	-
271 Technology	-	-	1,500	1,500	-
273 Tikanga Maori	-	-	500	500	-
274 Kapa Haka	700	700	6,500	5,800	11
TOTAL CURRICULUM EXPENSES	2,404	8,935	66,950	58,015	13

**KELBURN NORMAL SCHOOL
ADMINISTRATION
FOR 3 MONTHS, 1ST JANUARY 2018 TO 31ST MARCH 2018**

	This Period	This Year To Date	Budget For Year	Budget Remaining	% Used Year Budget
	\$	\$	\$	\$	
Administration Expenses					
401 Accounting Fees	725	2,175	8,700	6,525	25
402 Advertising	-	-	1,000	1,000	-
403 Audit Fees	-	-	4,000	4,000	-
405 Bank Fees	135	314	1,100	786	29
406 BOT Fees	-	-	3,600	3,600	-
407 BOT Election	-	-	200	200	-
409 BOT Other	-	-	3,500	3,500	-
417 Equipment (Assets <\$1000)	-	-	2,700	2,700	-
420 General	341	955	2,700	1,745	35
421 Gifts and Presentations	-	-	1,100	1,100	-
423 ICT Consumables	705	705	5,400	4,695	13
424 ICT Network Costs	12,351	15,116	16,000	884	94
425 Insurance	-	7,244	7,100	-144	102
429 Laptop Leases	446	1,247	4,400	3,153	28
431 Medical	559	1,045	1,100	55	95
433 Photocopier Paper	-	117	2,400	2,283	5
435 Photocopier Service	2,556	5,430	20,000	14,570	27
436 Postage/Courier	-	-	300	300	-
438 Professional Assoc & Subs	461	921	4,100	3,179	22
439 Principals Expense	-	-	1,200	1,200	-
441 Recruitment Expenses	26	162	500	338	32
443 Staff Amenities	494	818	3,700	2,882	22
445 Stationery/Consumables Admin	38	48	1,400	1,352	3
455 Teacher Registration	-	-	100	100	-
460 Telephone/Communication	573	1,413	6,400	4,987	22
470 Website Design & Build	-	-	11,000	11,000	-
475 WCC Parking Fees	226	237	1,200	963	20
TOTAL ADMINISTRATION EXPENSES	19,636	37,947	114,900	76,953	33

**KELBURN NORMAL SCHOOL
STAFF
FOR 3 MONTHS, 1ST JANUARY 2018 TO 31ST MARCH 2018**

	This Period	This Year To Date	Budget For Year	Budget Remaining	% Used Year Budget
	\$	\$	\$	\$	
Staff Expenses					
501 ACC Levies	-	-	900	900	-
505 Admin & Ancillary Staff Wages	8,807	21,113	110,000	88,887	19
510 BOT Teacher	1,963	7,658	19,500	11,842	39
515 Caretaker Wages	1,910	4,330	40,000	35,670	11
530 Relief Teachers	1,966	7,661	40,000	32,339	19
535 Special Education Wages	4,288	6,759	44,000	37,241	15
545 Staff Professional Development	1,220	4,048	17,000	12,952	24
561 Travel - Staff	658	658	2,600	1,942	25
TOTAL STAFF EXPENSES	20,812	52,227	274,000	221,773	19

KELBURN NORMAL SCHOOL
PROPERTY
FOR 3 MONTHS, 1ST JANUARY 2018 TO 31ST MARCH 2018

	This Period	This Year To Date	Budget For Year	Budget Remaining	% Used Year Budget
	\$	\$	\$	\$	
Property Expenses					
305 Cleaning Consumables	196	769	4,500	3,731	17
306 Cleaning Contract	3,904	11,456	47,600	36,144	24
312 Heat & Light	1,606	6,905	20,000	13,095	35
313 Heat & Light - VRC	-	1,159	1,900	741	61
331 Mowing	-	-	600	600	-
351 R & M - Buildings	910	1,686	5,000	3,314	34
352 Rates	1,135	1,210	4,700	3,490	26
354 Rubbish	-	-	3,000	3,000	-
355 Security	595	1,867	2,400	533	78
380 Vandalism	-	-	900	900	-
385 Water	-	2,023	5,600	3,577	36
TOTAL PROPERTY EXPENSES	8,346	27,075	96,200	69,125	28

KELBURN NORMAL SCHOOL
LONG TERM ITEMS
FOR 3 MONTHS, 1ST JANUARY 2018 TO 31ST MARCH 2018

	This Period	This Year To Date	Budget For Year	Budget Remaining	% Used Year Budget
	\$	\$	\$	\$	
Long Term Item Expenses					
610 Assets (> \$1000)	-	-	-	-	-
612 Assets-Computer Equip >\$1000	-	-	-	-	-
615 Library Books	1,206	1,206	1,000	-206	121
625 Cyclical Maintenance	-	-	-	-	-
TOTAL LONG TERM ITEM EXPENSES	1,206	1,206	1,000	-206	121

**KELBURN NORMAL SCHOOL
ACTIVITIES/TRADING
FOR 3 MONTHS, 1ST JANUARY 2018 TO 31ST MARCH 2018**

	This Period	This Year To Date	Budget For Year	Budget Remaining	% Used Year Budget
	\$	\$	\$	\$	
Activities					
155 Activities Income	-	29	-	-29	-
495 Activities Expenses	-	-	1,750	1,750	-
Total Activities	-	29	-1,750	-1,779	-2
Book Club					
142 Book Club Income	-	-	-	-	-
482 Book Club Expense	-	-	600	600	-
Total Book Club	-	-	-600	-600	-
Camp Year 5/6					
143 Camp Year 5/6 Income	490	15,770	-	-15,770	-
483 Camp Year 5/6 Expense	1,083	17,665	20,000	2,335	88
Total Camp Year 5/6	-593	-1,895	-20,000	-18,105	9
Camp Year 7/8					
144 Camp Year 7/8 Income	575	21,742	-	-21,742	-
484 Camp Year 7/8 Expense	3,834	25,495	32,000	6,505	80
Total Camp Year 7/8	-3,259	-3,753	-32,000	-28,247	12
Chess Club					
145 Chess Club Income	-	-	-	-	-
485 Chess Club Expense	-	-	-	-	-
Total Chess Club	-	-	-	-	-
Childrens Crossing					
165 Childrens Crossing Income	-	-	-	-	-
650 Childrens Crossing Expense	-	-	-	-	-
Total Children Crossing	-	-	-	-	-
Clay Club					
146 Clay Club Income	-	-	-	-	-
486 Clay Club Expense	-	-	-	-	-
Total Clay Club	-	-	-	-	-
Dinner					
147 Dinner Income	-	-	-	-	-
487 Dinner Expense	-	-	-	-	-
Total Dinner	-	-	-	-	-
Fundraising					
160 Fundraising Income	-	-	-	-	-
479 Fundraising Expense	-	-	-	-	-
Total Fundraising	-	-	-	-	-

**KELBURN NORMAL SCHOOL
ACTIVITIES/TRADING
FOR 3 MONTHS, 1ST JANUARY 2018 TO 31ST MARCH 2018**

	This Period	This Year To Date	Budget For Year	Budget Remaining	% Used Year Budget
	\$	\$	\$	\$	
Kapa Haka Club					
152 Kapa Haka Club Income	-	-	-	-	-
492 Kapa Haka Club Expense	-	-	-	-	-
Total Kapa Haka Club	-	-	-	-	-
Mathletics					
654 Mathletics Income	17	226	-	-226	-
655 Mathletics Expense	-	4,313	-	-4,313	-
Total Mathletics	17	-4,087	-	4,087	-
Personal/Staff Account					
164 Personal/Staff Income	-	-	-	-	-
447 Personal/Staff Expenses	-	-	-	-	-
Total Personal/Trading	-	-	-	-	-
Production					
149 Production Income	-	-	-	-	-
489 Production Expense	-	-	-	-	-
Total Production	-	-	-	-	-
School Centenary					
167 School Centenary Income	-	-	-	-	-
449 School Centenary Expense	-	-	-	-	-
Total School Centenary	-	-	-	-	-
Sports					
150 Sports Income	4	108	-	-108	-
490 Sports Expense	357	357	2,000	1,643	18
Total Sports	-353	-249	-2,000	-1,751	12
School Clothing					
656 School Clothing Income	186	510	-	-510	-
657 School Clothing Expense	-	-	-	-	-
Total School Clothing	186	510	-	-510	-
Stationery					
151 Stationery Income	213	677	-	-677	-
491 Stationery Expense	-	272	-	-272	-
Total Stationery	213	405	-	-405	-
Student Council					
154 Student Council Income	-	-	-	-	-
494 Student Council Expense	-	522	-	-522	-
Total Student Council	-	-522	-	522	-

**KELBURN NORMAL SCHOOL
ACTIVITIES/TRADING
FOR 3 MONTHS, 1ST JANUARY 2018 TO 31ST MARCH 2018**

	This Period	This Year To Date	Budget For Year	Budget Remaining	% Used Year Budget
	\$	\$	\$	\$	
<i>Newlands Tech (Students)</i>					
166 Newlands Tech Income	-	56	-	-56	-
651 Newlands Tech Expense	-	-	4,500	4,500	-
Total Newlands Tech	-	56	-4,500	-4,556	-1
<i>Trips Junior</i>					
156 Trips Junior Income	-	140	-	-140	-
496 Trips Junior Expense	-	-	6,500	6,500	-
Total Trips Junior	-	140	-6,500	-6,640	-2
<i>Trips Lower Middle</i>					
157 Trips Lower Middle Income	35	842	-	-842	-
497 Trips Lower Middle Expense	693	693	9,500	8,807	7
Total Trips Lower Middle	-658	149	-9,500	-9,649	-2
<i>Trips Upper Middle</i>					
153 Trips Upper Middle Income	-	17	-	-17	-
493 Trips Upper Middle Expense	-	-	6,500	6,500	-
Total Trips Upper Middle	-	17	-6,500	-6,517	-
<i>Trips Senior</i>					
158 Trips Senior Income	-	24	-	-24	-
498 Trips Senior Expense	-	-	5,000	5,000	-
Total Trips Senior	-	24	-5,000	-5,024	-
159 West Zone Income	-	-	-	-	-
499 West Zone Expense	330	330	-	-330	-
Total West Zone	-330	-330	-	330	-
TOTAL ACTIVITIES / TRADING	-4,777	-9,506	-88,350	-78,844	11
TOTAL EXPENSES	52,404	127,390	553,050	425,660	23
TOTAL INCOME LESS EXPENSES	-46,605	-28,154	-66,700	-38,546	42

**KELBURN NORMAL SCHOOL
INTERNATIONAL STUDENTS
FOR 3 MONTHS, 1ST JANUARY 2018 TO 31ST MARCH 2018**

	This Period \$	This Year To Date \$	Budget For Year \$	Budget Remaining \$	% Used Year Budget
International Students					
141 International Students Income	12,913	19,217	155,000	135,783	12
Total Int. Students Income	12,913	19,217	155,000	135,783	12
576 Consumables	62	62	1,000	938	6
578 Commissions	1,816	4,066	10,000	5,934	41
580 Prof. Develop.(Int. Stdnts)	-	-	-	-	-
581 Subscript. - (Int.Stdnts)	-	-	-	-	-
582 Levy	-	-	3,000	3,000	-
584 Marketing	-	2,174	2,000	-174	109
586 Trips	-	40	1,000	960	4
523 International Students Staff	5,297	14,805	38,000	23,195	39
Total Int. Students Expense	7,175	21,147	55,000	33,853	38
TOTAL INTERNATIONAL STUDENTS	5,738	-1,930	100,000	101,930	-2

KELBURN NORMAL SCHOOL
 MOE CAPITAL WORKS PROJECTS
 FOR 3 MONTHS, 1ST JANUARY 2018 TO 31ST MARCH 2018

	This Period	This Year To Date	Budget For Year	Budget Remaining	% Used Year Budget
	\$	\$	\$	\$	
MOE CAPITAL WORKS (5YP)					
TOTAL MOE CAPITAL WORKS	-	-	-	-	-

**KELBURN NORMAL SCHOOL
STATEMENT OF FINANCIAL POSITION
AS AT 31ST MARCH 2018**

	This Year \$	Last Year \$
Current Assets		
Cash & Cash Equivalents	357,451	194,384
Accounts Receivable	-	2,167
GST Receivable	5,097	8,714
Investments	208,994	374,916
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	571,542	580,181
Current Liabilities		
Accounts Payable	50,770	45,011
Revenue Received in Advance	18,000	44,957
Finance Lease Liability	18,495	18,495
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	87,265	108,463
Working Capital Surplus (Deficit)	484,277	471,718
Non-Current Assets		
Property, Plant & Equipment	362,653	407,481
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	362,653	407,481
Non-Current Liabilities		
Cyclical Maintenance Provision	67,500	67,500
Finance Lease Liability	9,247	24,739
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	76,747	92,239
Net Assets	----- 770,183 =====	----- 786,960 =====
Equity	----- 770,183 =====	----- 786,960 =====

**KELBURN NORMAL SCHOOL
RECEIPTS AND PAYMENTS SUMMARY
FOR 6 MONTHS, 1ST JANUARY 2018 TO 30TH JUNE 2018**

	This Period \$	This Year To Date \$	Budget For Year \$	Budget Remaining \$	% Used Year Budget
Income					
Government Grants	63,375	275,224	426,300	151,076	65
Other Income	4,658	20,475	48,400	27,925	42
TOTAL INCOME	68,033	295,699	474,700	179,001	62
Expenses					
Curriculum	2,681	23,908	66,950	43,042	36
Administration	6,284	60,646	114,900	54,254	53
Property	8,886	50,250	96,200	45,950	52
Personnel	22,651	119,628	286,000	166,372	42
Long Term	72,679	112,200	50,000	-62,200	224
TOTAL EXPENSES	113,181	366,632	614,050	247,418	60
INCOME LESS EXPENSES (EXCLUDES ACT/TR & INT.STUDENTS)	-45,148	-70,933	-139,350	-68,417	51
TOTAL ACTIVITIES/TRADING	-4,820	-33,180	-88,350	-55,170	38
TOTAL INTERNATIONAL STUDENTS	21,812	24,370	100,000	75,630	24
INCOME LESS EXPENSES	-28,156	-79,743	-127,700	-47,957	62
TOTAL MOE CAPITAL WORKS	-	-	-	-	-